

STANDARD OPERATING PROCEDURE (SOP)

Procedure of Requesting Approval of Thesis Publishing for Graduation

GR.43,47

- Student got the title of thesis and thesis advisory committee (GR.1) issued from Faculty of Graduate Studies.
- Student who want to publish article in journal or proceeding in academic conference that is not on the list of FGS have to fill in form Gr.43 (for Doctoral degree) or Gr.47 (for Master Degree). This form is to request FGS to check whether proposed journal or academic conference is eligible to publish.
- Student is able to download Gr.43 or Gr.47 from Faculty of Graduate website and attached with detail of academic conference or the latest published journal. Student should submit the form **1 months before** an abstract submission deadline in order to check an academic conference.

Faculty of Graduate Studies

- If Faculty of Graduate Studies announce result to Faculty of Pharmacy.
- Graduate and Post-Graduate Studies officer informs students. In addition, Graduate and Post-Graduate officer informs the result of consideration in the meeting of the Committee of Graduate Studies, Faculty of Pharmacy.

Student

- After the conference or journal is approved by FGS, student can submit proceeding or manuscript to conference or journal.
- If you submit proceeding to conference, you can apply for grant to support graduate students in academic presentation in fiscal year follow this link
<https://graduate.mahidol.ac.th/inter/?p=scholarship>

Note: Student can publish some part of thesis after GR.1 is granted from Faculty of Graduate Studies.