



Request for Examination Entry Due to Absence of Identification Card

Examination Room No.

Date Month B.E./A.D.

To: Instructor/Invigilator, Examination Room No.

Subject: Request for Permission to Take Examination without Identification Card

Respectfully, I, Mr./Ms./Miss

Student ID No., Year student, am without an identification card due to I wish to request permission to take the examination for the course

Therefore, I kindly request your permission.

Sincerely,

.....
(.....) Student

For Official Use Only

Permission granted for the student to take the examination.

Signature Instructor/Invigilator, Examination Room No.
(.....)

To: Head of Department/Subject

Subject: For your information.

Signature Instructor/Invigilator, Examination Room No.
(.....)

Date Month B.E./A.D.